

**MINUTES OF THE BOARD OF DIRECTORS  
OF THE DALLAS COUNTY PARK CITIES  
MUNICIPAL UTILITY DISTRICT  
HELD 9:00 A.M., TUESDAY, NOVEMBER 11, 2025  
AT 1811 REGAL ROW, DALLAS,  
DALLAS COUNTY, TEXAS**

**ITEM I  
ADMINISTRATIVE PROVISION  
V.T.C.A §49.100**

**NOTICE OF MEETING. §49.063**

The notice of the meeting was posted, Tuesday, November 4, 2025, at 10:00 a.m. and remained posted until Tuesday, November 11, 2025 at 12:00 p.m.

**MEETING CALLED TO ORDER §49.064**

The meeting was called to order by Mr. James Cornelius, President of the Board of Directors.

**ROLL CALL**

**Directors Attending**

James Cornelius, President  
Neil Harris, Vice-President  
Mike McKenzie, Secretary  
Jack Denman, Director  
Charles R. Biddle, Director

**Others Attending**

Hector Ortiz, General Manager  
Trey Wimpey, Technical Services Supervisor

**CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065**

Regular meetings of the Board were held on September 9, 2025 and October 21, 2025. Meeting minutes were included in the Board packet. A motion was made by Jack Denman to approve the minutes. This motion was seconded by Randy Biddle. All directors voted aye.

**ITEM II  
POWERS AND DUTIES  
V.T.C.A. §49.200**

**1. DISTRICT UPDATES**

Hector Ortiz updated the Board on the FY2025 financial audit, accounting projects (fixed

asset software and budget/rate model work by Forvis), technology improvements, the sale of raw water and capital projects. A PowerPoint presentation was shown.

**ITEM III  
FISCAL MATTERS  
V.T.C.A §49.300**

**ITEM IV  
MANAGEMENT REPORTS**

1. A status report of projects underway or completed was included in the Board packet for review.

***Jack Denman discussed details of the overhead door project. He noted that the project came in at \$69,752 but we spent \$102,145. Hector Ortiz noted that since the project came in significantly under budget, two more overhead doors that needed to be replaced were add to the scope. This change order was approved by the engineering committee.***

2. A list of major invoices paid last month was included in the Board packet for review.

***Jack Denman asked about the cost of the new GM vehicle. Hector Ortiz replied that we purchased it for \$49,300 and traded in the Ford Explorer for \$14,600. This is why the purchase cost was \$34,529.***

3. Budget Summaries were included in the Board packet for review.

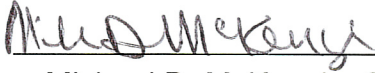
***Jack Denman asked about salary discrepancies on the budget. Hector Ortiz sent an email to the Board indicating that for September 2025 we accrued a week of pay from FY2025 that will be allocated to FY2026 after the audit. For October, the discrepancy was due to employee vacation cash-outs.***

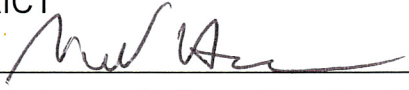
4. Cashflow Reconciliation Report was included for Board review.
5. Balance Sheet was included in the Board packet for review.
6. TexPool statements were included in the Board packet for review.

**ITEM V  
ADJOURNMENT**

A motion was made by Jack Denman to adjourn the meeting and seconded by Randy Biddle. All directors voted aye.

PASSED AND APPROVED THIS THE 13th DAY OF January, 2026  
DALLAS COUNTY PARK CITIES  
MUNICIPAL UTILITY DISTRICT

  
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Michael D. McKenzie, Secretary

  
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James S. Cornelius, President

