

**MINUTES OF THE BOARD OF DIRECTORS
OF THE DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT
HELD 10:00 A.M., TUESDAY, OCTOBER 25, 2025
AT 1811 REGAL ROW, DALLAS,
DALLAS COUNTY, TEXAS**

**ITEM I
ADMINISTRATIVE PROVISION
V.T.C.A §49.100**

NOTICE OF MEETING. §49.063

The notice of the meeting was posted, Tuesday, October 15, 2024, at 1:00 p.m. and remained posted until Tuesday, October 21, 2024 at 11:00 a.m.

MEETING CALLED TO ORDER §49.064

The meeting was called to order by Mr. James Cornelius, President of the Board of Directors.

ROLL CALL

Directors Attending

James Cornelius, President
Neil Harris, Vice-President
Mike McKenzie, Secretary
Jack Denman, Director
Charles R. Biddle, Director

Others Attending

Hector Ortiz, General Manager
Trey Wimpey, Assistant Technical Services Manager

CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065

A regular meeting of the Board was held on September 9, 2024. Meeting minutes will be approved at the November Board meeting.

**ITEM II
POWERS AND DUTIES
V.T.C.A. §49.200**

1. CONSIDER AMENDING DISTRICT VACATION POLICY TO ROUND VACATION HOURS TO TWO DECIMAL PLACES

Hector Ortiz discussed the District's vacation policy and indicated that the policy rounds to four decimal places and QuickBooks rounds to two. This creates a minimal

discrepancy in vacation hours at the end of the year. This year's calculated worst-case discrepancy was 6 minutes. A motion was made by Mike McKenzie to amend the District's vacation policy to round off vacation to two decimal places. This motion was seconded by Jack Denman. All directors voted aye.

2. OTHER BUSINESS

a. TECHNOLOGY UPDATE

- i. Trey Wimpey updated the Board on technology updates, including network and fixed assets software.**

ITEM III FISCAL MATTERS V.T.C.A §49.300

1. CONSIDER AGREEMENT FOR THE PURCHASE OF DISTRICT'S RADIOS

The General Manager presented two proposals for the replacement of the District's eight radios. These radios transmit signals from remote sites to the plant and the data is used in operating the facilities. The quotes were for \$16,810 and \$13,719.40. Hector Ortiz asked the Board to approve the purchase for the higher amount as staff was still researching the quote for lower amount and a meeting was scheduled for 10/21/2025. Once all details are evaluated, a decision will be made to purchase the radios from one vendor. A motion was made by Randy Biddle to approve the purchase of the radios for \$16,810. This motion was seconded by James Cornelius. All directors voted aye.

2. CONSIDER AGREEMENT FOR THE RECONDITIONING OF HIGH SERVICE PUMP MOTOR #3

Hector Ortiz presented five quotes for the reconditioning of high service pump #3. A recommendation was made to select the lowest bidder, Shermco in the amount of \$20,719 for the work. A motion was made by Jack Denman to award the reconditioning of the motor to Shermco. The motion was seconded by Mike McKenzie. All directors voted aye.

3. CONSIDER AGREEMENT TO RECONDITION RAW WATER PUMP #1

Hector Ortiz presented three quotes for reconditioning raw water pump #1. A recommendation was made to award the reconditioning work to C&P in the amount of \$109,810. A motion was made by Randy Biddle to award the work to C&P Pump. This motion was seconded by Neil Harris. All directors voted aye.

ITEM IV MANAGEMENT REPORTS

- 1. A status report of projects underway or completed was included in the Board packet for**

review.

2. A list of major invoices paid last month was included in the Board packet for review.
3. Budget Summaries were included in the Board packet for review.
4. Cashflow Reconciliation Report was included for Board review.
5. Balance Sheet was included in the Board packet for review.
6. Quarterly Investment Report was included in the Board packet for review.
7. TexPool statements were included in the Board packet for review.

ITEM V ADJOURNMENT

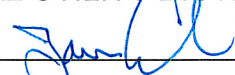
A motion was made by Jack Denman to adjourn the meeting and seconded by James Cornelius. All directors voted aye.

PASSED AND APPROVED THIS THE 11th DAY OF November, 2025

DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT



Michael D. McKenzie, Secretary



James S. Cornelius, President

