

**MINUTES OF THE BOARD OF DIRECTORS
OF THE DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT
HELD 9:00 A.M., TUESDAY, SEPTEMBER 9, 2025
AT 1811 REGAL ROW, DALLAS,
DALLAS COUNTY, TEXAS**

**ITEM I
ADMINISTRATIVE PROVISION
V.T.C.A §49.100**

NOTICE OF MEETING. §49.063

The notice of the meeting was posted, Tuesday, September 2, 2025, at 3:00 p.m. and remained posted until Tuesday, September 9, 2025 at 12:00 p.m.

MEETING CALLED TO ORDER §49.064

The meeting was called to order by Mr. James Cornelius, President of the Board of Directors.

ROLL CALL

Directors Attending

James Cornelius, President
~~Neil Harris, Vice President~~
Mike McKenzie, Secretary
Jack Denman, Director
Charles R. Biddle, Director

Others Attending

Hector Ortiz, General Manager
Brent Jordan, Technical Services Manager
Trey Wimpey, Technical Services Supervisor

CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065

A regular meeting of the Board was held on August 12, 2025. Meeting minutes were included in the Board packet. A motion was made by Jack Denman to approve the minutes. This motion was seconded by Mike McKenzie. All directors voted aye.

**ITEM II
POWERS AND DUTIES
V.T.C.A. §49.200**

1. CONSIDER THE FY2026 CASH RESERVES POLICY

Hector Ortiz presented the FY2026 Cash Reserves Policy. Jack Denman noted that

the CapEx reserve number did not match the number in the budget. Hector Ortiz noted that the reason it didn't was because the budget provided to the Board was not the latest one. The numbers were corrected in the final budget. A motion to approve the FY2026 Cash Reserves Policy was made by Randy Biddle. The motion was seconded by James Cornelius. All Directors voted aye.

**ITEM III
FISCAL MATTERS
V.T.C.A §49.300**

1. CONSIDER AGREEMENT WITH CDMSMITH FOR AWIA RRA AND ERP UPDATES

Hector Ortiz presented an agreement with CDMSmith for the required 5-year updates to the Risk and Resiliency Assessment and Emergency Response Plan required by the American Water Infrastructure Act. Total cost to complete this scope was determined to be \$41,200. A motion was made by Jack Denman to approve the agreement. This motion was seconded by Mike McKenzie. All directors voted aye.

2. CONSIDER AGREEMENT WITH PARKHILL FOR FILTER UNDERDRAIN MODIFICATION INSPECTION

Hector Ortiz presented an agreement with Parkhill for inspection services for the filter underdrain modifications that will be performed during FY2026 to allow the filters to utilize 100% GAC. Cost for each of four phases of this project will be \$18,800. A motion was made by Mike McKenzie to approve the budget. The motion was seconded by Jack Denman. All directors voted aye.

3. CONSIDER PURCHASE OF REPLACEMENT VEHICLE

Hector Ortiz informed the Board that the GM's vehicle is scheduled for replacement in FY2026. The FY2026 budget included \$60,000 for this vehicle but, one can be purchased for under \$50,000. Hector Ortiz requested approval to purchase a vehicle for less than \$50,000. This vehicle will most likely be purchased through BuyBoard, a purchasing cooperative. A motion was made by Mike McKenzie to allow the GM to purchase a replacement vehicle for less than \$50,000. The motion was seconded by Randy Biddle. All directors voted aye.

4. CONSIDER CONTRACT FOR EMPLOYEE BENEFITS THROUGH ONE DIGITAL

Hector Ortiz presented the new rates for this year for employee health insurance along with the other benefits provided by the District. He noted that only about a 1% increase would take place this year for health and that other benefits remained about the same as last year. A motion was made by Jack Denman to approve the new contract. The motion was seconded by James Cornelius. All directors voted aye.

5. CONSIDER CONTRACT FOR DISTRICT'S LIABILITY INSURANCE

Hector Ortiz presented the proposal from Gallagher for liability insurance, worker's comp and cybersecurity. He noted that this year's increase was minimal. A motion

was made by Randy Biddle to approve the contract with Gallagher. The motion was seconded by Mike McKenzie. All directors voted aye.

6. CONSIDER THE FY2026 BUDGET

Hector Ortiz along with staff presented the final FY2026 budget and indicated nothing has changed from the final draft presented in June. Final numbers for employee benefits and property liability insurance were within projections. A motion was made by Jack Denman to approve the final budget as presented. The motion was seconded by James Cornelius. All directors voted aye.

**ITEM IV
MANAGEMENT REPORTS**

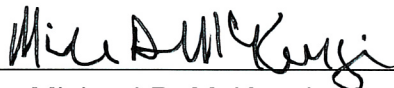
1. A status report of projects underway or completed was included in the Board packet for review.
2. A list of major invoices paid last month was included in the Board packet for review.
3. Budget Summaries were included in the Board packet for review.
4. Cashflow Reconciliation Report was included for Board review.
5. Balance Sheet was included in the Board packet for review.
6. TexPool statements were included in the Board packet for review.

**ITEM V
ADJOURNMENT**

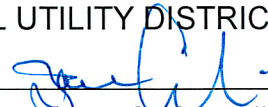
A motion was made by Mike McKenzie to adjourn the meeting and seconded by Randy Biddle. All directors voted aye.

PASSED AND APPROVED THIS THE 11th DAY OF November, 2025

DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT



Michael D. McKenzie, Secretary



James S. Cornelius, President

