

**MINUTES OF THE BOARD OF DIRECTORS
OF THE DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT
HELD 9:00 A.M., TUESDAY, MARCH 11, 2025
AT 1811 REGAL ROW, DALLAS,
DALLAS COUNTY, TEXAS**

**ITEM I
ADMINISTRATIVE PROVISION
V.T.C.A §49.100**

NOTICE OF MEETING. §49.063

The notice of the meeting was posted, Tuesday, March 4, 2025, at 10:00 a.m. and remained posted until Tuesday, March 11, 2025 at 12:00 p.m.

MEETING CALLED TO ORDER §49.064

The meeting was called to order by Mr. James Cornelius, President of the Board of Directors.

ROLL CALL

Directors Attending

James Cornelius, President
Mike McKenzie, Secretary
Neil Harris, Director
Jack Denman, Director
Randy Biddle, Director

Others Attending

Hector Ortiz, General Manager
Brent Jordan, Technical Services Manager
Trey Wimpey, Technical Services Supervisor

CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065

A regular meeting of the Board was held on February 11, 2025. A motion was made by Jack Denman to approve the minutes. This motion was seconded by Randy Biddle. All directors voted aye.

**ITEM II
POWERS AND DUTIES
V.T.C.A. §49.200**

**1. DAVID SHECHTMAN WITH HILLTOP SECURITIES PRESENTATION ON THE
TEXSTAR/LOGIC INVESTMENT POOL**

Presentation postponed to April due to meeting time misunderstanding.

**ITEM III
FISCAL MATTERS
V.T.C.A §49.300**

1. CONSIDER CONTRACT WITH ASSOCIATED CONSTRUCTION PARTNERS, LTD FOR THE FILTER GALLERY IMPROVEMENTS PROJECT

Hector Ortiz presented the two bids received for the project. Garver, the consultant hired for the project, recommended awarding the project to Associated Construction Partners, Ltd. who was the lowest responsible bidder at \$2,492,000. Hector Ortiz informed the Board that staff had originally estimated the project to cost around \$1,750,000 and that adding \$700,000 for valves already purchased, the total project cost will be closer to \$3,200,000 for this project. Additional funds for the project will be taken out of reserves as needed. A motion was made by Jack Denman to approve Associated Construction Partners, Ltd for the project. The motion was seconded by Mike McKenzie. All directors voted aye.

2. CONSIDER CONTRACT WITH AXIS CONSTRUCTION FOR THE REPLACEMENT OF OVERHEAD DOORS IN THE MAINTENANCE SHOP

Hector Ortiz presented two bids for replacing the maintenance shop doors and recommended that Axis Construction be awarded the project for \$69,752. A third bid was requested from another contractor but, the contractor was not responsive. Hector Ortiz noted that staff budgeted \$200,000 for this project. A motion was made by Neil Harris to approve Axis Construction for the project. Randy Biddle seconded the motion. All directors voted aye.

3. CONSIDER PURCHASE OF PARTS FOR THE REPLACEMENT OF THE MEMBRANE SYSTEM ACTUATORS

Hector Ortiz presented the bids to the Board and recommended that the valve actuators be purchased through Vector Controls for \$131,424 and electrical parts needed be purchased through Elliott Electric for \$23,726. Hector Ortiz noted that \$350,000 was added to the budget for the purchase of these parts. The existing actuators are pneumatic and are reaching end-of-life. They will be replaced with electric actuators which are more reliable. A motion was made by James Cornelius to purchase the actuators through Vector and electrical parts through Elliott Electric. Mike McKenzie seconded the motion. All directors voted aye.

**ITEM IV
MANAGEMENT REPORTS**

1. A status report of projects underway or completed was included in the Board packet for review.

2. A list of major invoices paid last month was included in the Board packet for review.
3. Budget Summaries for January and February were included in the Board packet for review.

Hector Ortiz noted that, due to the switch from QB PC to QB On-Line, staff is determining how to best handle the budget report. The old report required some manual calculation of data which was not desirable. Jack Denman requested that the Projected Budget column remain as part of the report. Hector Ortiz noted that staff will continue to develop a new report and revisit the topic in April to ensure the report meets the Board's requirements.


4. Cashflow Reconciliation Report was included for Board review.
5. Balance Sheet was included in the Board packet for review.
6. TexPool statements were included in the Board packet for review.

ITEM V ADJOURNMENT

A motion was made by Mike McKenzie to adjourn the meeting and Jack Denman seconded it. All directors voted aye.

PASSED AND APPROVED THIS THE 8th DAY OF April, 2025

DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT

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Michael D. McKenzie, Secretary

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James S. Cornelius, President

