

**MINUTES OF THE BOARD OF DIRECTORS
OF THE DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT
HELD 9:00 A.M., TUESDAY, JUNE 27, 2024
Zoom Meeting
AT 1811 REGAL ROW, DALLAS,
DALLAS COUNTY, TEXAS**

**ITEM I
ADMINISTRATIVE PROVISION
V.T.C.A §49.100**

NOTICE OF MEETING. §49.063

The notice of the meeting was posted, Monday, June 24, 2024, at 10:00 a.m. and remained posted until Thursday, June 27, 2024 at 12:00 p.m.

MEETING CALLED TO ORDER §49.064

The meeting was called to order by Mr. James Cornelius, President of the Board of Directors.

ROLL CALL

Directors Attending

James Cornelius, President
Mike McKenzie, Secretary
~~Neil Harris, Director~~
Jack Denman, Director
Randy Biddle

Others Attending

Hector Ortiz, General Manager
Brent Jordan, Technical Services Manager
Trey Wimpey, Technical Services Supervisor

**ITEM II
POWERS AND DUTIES
V.T.C.A. §49.200**

1. OATH OF OFFICE FOR NEW BOARD DIRECTOR

John Wagner's resignation left a Board Director position vacant. Mike McKenzie made a motion to appoint Randy Biddle as a new Director. Jack Denman seconded the motion. All directors voted aye.

After Randy Biddle's official appointment, James Cornelius delivered the Oath of Office.

2. OTHER BUSINESS

- a. Hector Ortiz introduced the District's maintenance team and noted that they replaced a leaking chlorine line and saved the District approximately \$30,000. Hector Ortiz handed each of them a check for \$500 as recognition for a job well done and saving the District a large sum of money. The Board expressed their gratitude to staff for a job well done.
- b. Hector Ortiz briefed the Board on the TCEQ Comprehensive Compliance investigation. It was noted that there were a few minor alleged violations noted and staff was working to clear those.

ITEM III FISCAL MATTERS V.T.C.A §49.300

1. DISCUSSION ON FY2025 BUDGET

District staff presented the 2025 budget. Some mistakes were pointed out by James Cornelius and Jack Denman. Brent Jordan determined the cause of the errors and will correct them prior to the General Manager delivering the approved draft budget to the Park Cities. Hector Ortiz reminded the Board that we still need insurance and benefit numbers but that the budget is almost completed. The Board would like John Wagner's sheet to be used for the wholesale water rate study. Also, the Board would like to separate the current year from the future 4 years on the wholesale water rate study. A motion was made by James Cornelius to approve the "final draft" budget that will be submitted to the Park Cities pending a few small updates. The motion was seconded by Jack Denman. All directors voted aye.

2. CONSIDER RESOLUTION FOR FY2025 CASH RESERVES POLICY

Jack Denman noted that the membrane reserves still need to get some further review. However, he noted that approving the policy now and updating at a later time would be appropriate. Hector Ortiz noted that we review this policy as part of the budget on a yearly basis, so, if any changes are needed, we can update next year. A motion was made by Mike McKenzie to approve the Cash Reserves Policy. The motion was seconded by James Cornelius. All directors voted aye.

3. CONSIDER CHEMICAL CONTRACTS FOR FY2025

Hector Ortiz presented the bids received for chemicals for FY2025 noting that the overall increase when counting GAC is around 4% and not counting GAC as it is a capital expense is about 7%. Hector Ortiz also told the Board that the contracts will be for 2 years with two one-year options to renew which include CIP adjustments. Jack Denman made a motion to approve the contracts. James Cornelius seconded the motion. All directors voted aye.

**ITEM V
ADJOURNMENT**

A motion was made by Jack Denman to adjourn the meeting and seconded by James Cornelius. All directors voted aye.

PASSED AND APPROVED THIS THE 13th DAY OF August, 2024

DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT

Michael D. McKenzie

James S. Cornelius

Michael D. McKenzie, Secretary

James S. Cornelius, President

