

**MINUTES OF THE BOARD OF DIRECTORS
OF THE DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT
HELD 9:00 A.M., TUESDAY, JUNE 11, 2024
AT 1811 REGAL ROW, DALLAS,
DALLAS COUNTY, TEXAS**

**ITEM I
ADMINISTRATIVE PROVISION
V.T.C.A §49.100**

NOTICE OF MEETING. §49.063

The notice of the meeting was posted, Tuesday, June 4, 2024, at 10:00 a.m. and remained posted until Tuesday, June 11, 2024 at 12:00 p.m.

MEETING CALLED TO ORDER §49.064

The meeting was called to order by Mr. James Cornelius, President of the Board of Directors.

ROLL CALL

Directors Attending

James Cornelius, President
Mike McKenzie, Secretary
Neil Harris, Director
Jack Denman, Director
John Wagner, Director

Others Attending

Hector Ortiz, General Manager
Brent Jordan, Technical Services Manager
Trey Wimpey, Technical Services Supervisor

CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065

A regular meeting of the Board was held on May 21, 2024. A motion was made by Jack Denman to approve the minutes. This motion was seconded by John Wagner. All directors voted aye.

**ITEM II
POWERS AND DUTIES
V.T.C.A. §49.200**

1. DISCUSSION ON DISTRICT'S CHECK PROCESSING PROCEDURES

No discussion on the subject took place.

**ITEM III
FISCAL MATTERS
V.T.C.A §49.300**

1. DISCUSSION ON FY2025 BUDGET

District staff presented the 2025 budget. Questions asked by John Wagner were addressed. Staff and the Board discussed reserves. Also, a discussion on treating sludge dewatering and hauling as a prepaid expense was had. Staff is going to discuss with Forvis, our auditor, on how to best manage this expense. The Board requested Staff to re-check the chemical projections. Also, the Board would like Staff to accrue large expense items when the bills are not received for the budget report month. John Wagner will be reformatting the budget and sending it back to the Board and Staff for review. Hector Ortiz indicated that we would need to have a meeting later in June to approve the budget, the new rate and the revised Cash Reserves Policy to present to the City and the Town in July.

2. CONSIDER RESOLUTION FOR FY2025 CASH RESERVES POLICY

The policy was discussed but the budget needs to be finalized in order to enter the correct numbers into the policy.

3. CONSIDER CONTRACT WITH CINTAS FOR DISTRICT UNIFORMS

Hector Ortiz requested that the board approve a contract with Cintas for employee uniforms. He noted that the funds are currently in the budget and that we have been using Cintas for many years. A motion was made by Mike McKenzie for approving the contract. The motion was seconded by James Cornelius. All directors voted aye.

4. POTENTIAL SALE OF RAW WATER

Hector Ortiz noted that James Cornelius, Jack Denman, Hector Ortiz and Ed McCarthy from ERM Law Firm had a meeting to review the contract on June 10, 2024. Clarifications on comments made were provided and changes will be made to the contract to reflect comments and concerns brought forth. Once the contract is updated, the Board and UTRWD will review and provide any further comments. Hector Ortiz noted that we could be ready as early as October 2024 to begin selling raw water. This is pending on Dallas and UTRWD having their contract in place as well. The Board asked Hector Ortiz to negotiate a potential price for the raw water and report back.

**ITEM IV
MANAGEMENT REPORTS**

1. A status report of projects underway or completed was included in the Board packet for review.
2. A list of major invoices paid last month was included in the Board packet for review.

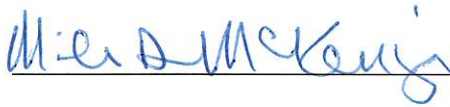
3. Budget Summaries were included in the Board packet for review.
4. Cashflow Reconciliation Report was included for Board review.
5. Balance Sheet was included in the Board packet for review.
6. TexPool statements were included in the Board packet for review.

**ITEM V
ADJOURNMENT**

A motion was made by Neil Harris to adjourn the meeting and seconded by Mike McKenzie. All directors voted aye.

PASSED AND APPROVED THIS THE 13th DAY OF August, 2024

DALLAS COUNTY PARK CITIES
MUNICIPAL UTILITY DISTRICT



Michael D. McKenzie, Secretary



James S. Cornelius, President

