

**MINUTES OF THE BOARD OF DIRECTORS  
OF THE DALLAS COUNTY PARK CITIES  
MUNICIPAL UTILITY DISTRICT  
HELD 9:00 A.M., TUESDAY, JANUARY 10, 2023  
AT 1811 REGAL ROW, DALLAS,  
DALLAS COUNTY, TEXAS**

**ITEM I  
ADMINISTRATIVE PROVISION  
V.T.C.A §49.100**

**1. NOTICE OF MEETING. §49.063**

The notice of the meeting was posted, Tuesday, January 3, 2023, at 10:00 a.m. and remained posted until Tuesday January 10, 2023 at 12:00 p.m.

**2. MEETING CALLED TO ORDER §49.064**

The meeting was called to order by Mr. Jamie Cornelius, President of the Board of Directors.

**3. ROLL CALL**

**Directors Attending**

Jamie Cornelius, President  
Neil Harris, Vice President  
Mike McKenzie, Secretary  
John Wagner, Director

**Others Attending**

Hector Ortiz, General Manager

**4. CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065**

A regular meeting of the Board was held on December 13, 2022. A draft of the minutes of this meeting was included in the agenda folders for consideration by the Board of Directors. No changes to last month's meeting minutes were made. A motion was made by Jamie Cornelius to approve the minutes. This motion was seconded by John Wagner. All directors voted aye.

**ITEM II  
POWERS AND DUTIES  
V.T.C.A. §49.200**

**1. CONSIDER SHIFT DIFFERENTIAL PAY POLICY FOR EMPLOYEES ASSIGNED TO THE NIGHT SHIFT**

Hector Ortiz requested the implementation of shift differential pay for District employees working the 5:30pm-5:30am shift. This provides an incentive for employees to work the less-desirable night shift. A shift differential pay of \$1.50 per hour will be paid to employees working the night shift as well as employees working a minimum of a full 12-hour shift while covering time off for production and distribution operators. A motion was made by Mike McKenzie to approve the policy. This motion was seconded by Neil Harris. All directors voted aye.

**2. CONSIDER THE 2023 AUDIT**

Josh Findlay with Forvis presented the FY2023 audit findings. He indicated that the TCDRS pension has changed from a liability to an asset. He also indicated that GASB 87 now has a requirement for leased items to be included in the audit. This requirement does not currently affect the District. There are a couple of numbers that need to be provided to Brent Jordan, otherwise the audit is completed. John Wagner asked if we are required to keep a certain amount of money in the TexPool Bond Fund. A motion was made by Neil Harris to approve the audit. This motion was seconded by John Wagner. All directors voted aye

**ITEM III  
FISCAL MATTERS  
V.T.C.A §49.300**

**1. DISCUSSION ON DISTRICT USE OF DALLAS WATER DURING WINTER 2021**

Hector Ortiz noted that he has not heard anything from the Town of Highland Park on this matter and will be contacting University Park.

**2. DISCUSSION ON DISTRICT'S BUDGET**

The Board discussed contract items related to rate setting methodology and budget. Hector Ortiz was asked by the Board to set up a meeting with the Town and the City to discuss these items.

**ITEM IV  
MANAGEMENT REPORTS**

1. A status report of projects underway or completed was included in the Board packet for review.
2. A list of major invoices paid in the last 31 days was included in the Board packet for

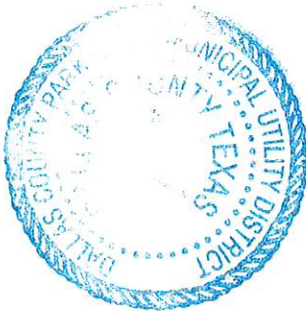
review.

3. Budget Summaries for December were included in the Board packet for review.
4. First Quarter Investment Report was included in the Board packet for review.
5. Balance Sheet was included in the Board packet for review.
6. TexPool statements were included in the Board packet for review.

**ITEM V  
ADJOURNMENT**

A motion was made by Mike McKenzie to adjourn the meeting and John Wagner seconded it. All directors voted aye.

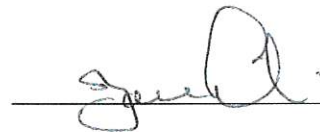
PASSED AND APPROVED THIS THE 14<sup>th</sup> DAY OF February, 2023



DALLAS COUNTY PARK CITIES  
MUNICIPAL UTILITY DISTRICT

  
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Michael D. McKenzie, Secretary

  
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James S. Cornelius, President