

**MINUTES OF THE BOARD OF DIRECTORS  
OF THE DALLAS COUNTY PARK CITIES  
MUNICIPAL UTILITY DISTRICT  
HELD 9:00 A.M., TUESDAY APRIL 11, 2023  
AT 1811 REGAL ROW, DALLAS,  
DALLAS COUNTY, TEXAS**

**ITEM I  
ADMINISTRATIVE PROVISION  
V.T.C.A §49.100**

**1. NOTICE OF MEETING. §49.063**

The notice of the meeting was posted, Tuesday, April 4, 2023, at 10:00 a.m. and remained posted until Tuesday April 11, 2023 at 12:00 p.m.

**2. MEETING CALLED TO ORDER §49.064**

The meeting was called to order by Mr. Jamie Cornelius, President of the Board of Directors.

**3. ROLL CALL**

**Directors Attending**

Jamie Cornelius, President  
Neil Harris, Vice President  
Mike McKenzie, Secretary  
John Wagner, Director

**Others Attending**

Hector Ortiz, General Manager  
Brent Jordan, Systems Analyst  
Trey Wimpey, Instrument Tech I

**4. CONSIDER MINUTES OF PREVIOUS MEETING(S) §49.065**

A regular meeting of the Board was held on March 13, 2023. A draft of the minutes of this meeting was included in the agenda folders for consideration by the Board of Directors. No changes to last month's meeting minutes were made. A motion was made by Neil Harris to approve the minutes. This motion was seconded by Mike McKenzie. All directors voted aye.

**ITEM II  
POWERS AND DUTIES  
V.T.C.A. §49.200**

**1. DISCUSSION ON SALARY AND COMPENSATION STUDY**

Hector Ortiz discussed the findings of the salary and compensation study performed by Public Sector Personnel Consultants. The study found the District to be within a reasonable salary range for most positions. Hector Ortiz provided a summary of recommendations that included five categories. The Board approved categories I, II, IV and V. Option III is related to TCDRS retirement and TCDRS has not provided actual cost information yet. A meeting with TCDRS is scheduled for the May 9<sup>th</sup> Board meeting. A motion to approve the proposed items was made by Mike McKenzie. This motion was seconded by Jamie Cornelius. All directors voted aye.

**2. CONSIDER DISTRICT'S FINANCIAL AUDIT FOR FY2022**

Hector Ortiz requested the Board approve and sign the District's FY2022 financial audit. A motion was made by Mike McKenzie to approve. This motion was seconded by John Wagner. All directors voted aye.

**ITEM III  
FISCAL MATTERS  
V.T.C.A §49.300**

**1. CONSIDER UPDATE TO DISTRICT'S FY2023 BUDGET**

Hector Ortiz requested the Board approve amendments to the budget to cancel the replacement of high service pump #4 and instead rebuild it. The original cost budgeted for this was \$575k. Hector Ortiz requested that some of the costs savings be reallocated to other priority projects within the plant as shown on the summary table provided. A motion was made by Mike McKenzie to approve the changes as presented. This motion was seconded by John Wagner. All directors voted aye.

**2. DISCUSSION ON CONTRACTS AND RATE-SETTING METHODOLOGY**

John Wagner discussed items related to contracts and the proposed rate model. The upcoming meeting with the Park Cities was also discussed. John will update the model and provide all documents needed for the meeting. Hector Ortiz will send the documents out to all meeting participants.

**ITEM IV  
MANAGEMENT REPORTS**

1. A status report of projects underway or completed was included in the Board packet for review.

2. A list of major invoices paid in the last 28 days was included in the Board packet for review.
3. Budget Summaries for March were included in the Board packet for review.
4. The Second Quarter Investment Report was included in the Board packet for review.
5. Balance Sheet was included in the Board packet for review.
6. TexPool statements were included in the Board packet for review.

**ITEM V  
ADJOURNMENT**

A motion was made by Jamie Cornelius to adjourn the meeting and Mike McKenzie seconded it. All directors voted aye.

PASSED AND APPROVED THIS THE 9th DAY OF May, 2023



DALLAS COUNTY PARK CITIES  
MUNICIPAL UTILITY DISTRICT

  
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Michael D. McKenzie, Secretary

  
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James S. Cornelius, President